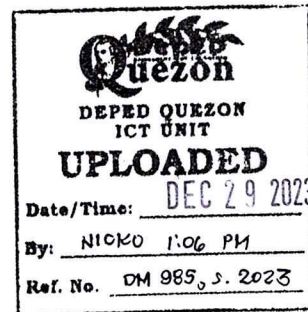




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



27 December 2023

**DIVISION MEMORANDUM**  
**DM No. 985, s. 2023**

**WORKSHOP ON THE STANDARDIZATION OF DIVISION INITIATED  
SCHOOL HEADS' OPCRF**

**TO:** Assistant Schools Division Superintendents  
Division Chiefs  
PMT Members  
Selected Public Schools District Supervisors  
Selected Public Elementary and Secondary School Heads  
All Others Concerned

1. In accordance with DepEd Order No. 2, s. 2015, entitled "Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS)" and DepEd Order No. 24, s. 2020, "Philippine Professional Standards for School Heads (PPSSH)," offices are required to conduct Performance Review and Evaluation, assessing individual employee performance based on commitments and measures in the O/IPCRF. RPMS aims for a structured, results-oriented approach to enhance employee performance, thereby improving the quality of education and services provided by the Department of Education in the Philippines. Simultaneously, PPSSH establishes clear expectations for school heads, encouraging ongoing efforts for proficiency and supporting professional learning and development across various career stages.
2. Hence, this office shall conduct technical assistance on the harmonization of OPCRF for selected school heads of DepEd Quezon.
3. The activity will be held on **January 18-19, 2024**, at **Nawawalang Paraiso Resort, Tayabas City**.

DEPEDQUEZON-TM-SDS-04-010-005



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
Trunkline #: (042) 784-0366, (042) 784-0164,  
(042) 784-0391, (042) 784-0321



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4. Participants in the said activity are the selected school heads and are advised to bring copies of OPCRf and laptops, which shall be utilized during the activity. Please confirm your attendance through <https://forms.office.com/r/y3wwaxUtUg> on or before **January 5, 2023**. Link can also be scanned using the QR code below.



5. Please coordinate directly with the TWG-Facilitators before the said date in case of non-attendance due to very important matters, with a recommendation for a possible replacement (only full-fledged PSDS/Principal item).
6. Meals and accommodation of the participants shall be charged against Division MOOE, while travel and other incidental expenses shall be charged against local funds/MOOE, subject to the usual accounting and auditing rules and regulations.
7. The conduct of this activity requires adherence to safety and health protocols.
8. Please see the attached enclosures for your reference:  
*Enclosure 1 - List of Participants and Facilitators*  
*Enclosure 2 - Program of Activities*
9. Strict compliance with this Memorandum is highly desired.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent 

sgodlap/12/27/2023

DEPEDQUEZON-TM-SDS-04-010-005

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Enclosure 2 to DM No. \_\_\_\_\_ s. 2023

**Program of Activities**

Time	Day 1	Time	Day 2
8:00- 8:15	National Anthem/ Prayer/ CALABARZON HYMN/ LALAWIGAN NG QUEZON/		
8:15- 8:45	<b>Inspirational Message</b>  <b>DR. ROMMEL C. BAUTISTA,</b> <b>CESO V</b> Schools Division Superintendent  <b>HERBERT D. PEREZ</b> Assistant Schools Division Superintendent  <b>ELIZABETH DE VILLA</b> SGOD Chief	8:00 – 12:00	<b>Continuation of Presentation of Outputs</b>
8:45 – 9:15	<b>Statement of Purpose and Orientation</b>		
9:15 – 12:00	<b>Workshop Proper</b>		
12:00 – 1:00	<b>Lunch Break</b>		<b>Lunch Break</b>
1:00 – 3:00	<b>Continuation of Workshop</b>	1:00 – 4:00	<b>Continuation of Presentation of Outputs</b>
3:00 – 5:00	<b>Presentation of Outputs</b>	4:00 – 5:00	<b>Closing Program</b>

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Enclosure 1 to DM No. \_\_\_\_\_ s. 2023

**List of Participants**

<b>Domain</b>	<b>List of Participants</b>
Domain 1 (Leading Strategically)	<b>Team Leader:</b> Rejulius Villenes <b>Members:</b> Nimpha Reyes Peter Andrew Regencia Aris Barrago
Domain 2 (Managing School Operations and Resources)	<b>Team Leader:</b> Maria Lourdes Cabanag <b>Members:</b> Gerry Grimaldo Joseph Hinanay Gilbert Forbes
Domain 3 (Focusing on Teaching and Learning)	<b>Team Leader:</b> Raquel Marcuap <b>Members:</b> Grace Salvatus Peter Andrew Regencia Joseph Presly Labaguez
Domain 4 (Developing Self and Others)	<b>Team Leader:</b> Maria Carla Caraan <b>Members:</b> Carlo Erba Pacinos Rexter Anda Cynthia Reyroso
Domain 5 (Building Connections)	<b>Team Leader:</b> Sharon Villaverde <b>Members:</b> Reynaldo Nanong Arlene Lagrazon Bernardo Cristino Altamira
TWG – Facilitators	<b>Team Leader:</b> Marbin Jeramil Fragata <b>Members:</b> Leah Perez Sherelyn Pardilla

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